**Stephen Drum A/V Requests**

1. If there is not an onsite A/V team please let us know
2. Lavalier mic or headset with fresh battery pack (no handheld mics please)
3. Speaker will need the client to provide everything needed to run the PowerPoint presentation including a computer and all connecting cables.
4. Speaker will provide a link to presentation slides in PowerPoint in advance and will bring it on a thumb drive as a backup.
5. 1 - 2 screens minimum to display PowerPoint
6. Confidence Monitor with 2 screens showing current slide and next one
7. Clicker to be able to advance slides (make sure it has fresh batteries)
8. For Green Room: Bottled Water
9. For Stage: Stage setup to enable freedom of movement and will need a bottle of water on stage.