

## Alan Stein Jr. AV & Room Requirements

- **A wireless, lavalier microphone**
- **Lighting can make or break an event.** Please be sure that there are no floodlights or house lights over or near the screen. This ensures maximum brightness and audience viewing pleasure.
- **A BRIGHT laptop computer projector** and all appropriate cable hookups. Alan's slides are an integral part of his presentation; and the quality of projected image is essential for maximum audience enjoyment.
- **A large computer projector screen** -- raised as high as possible
- Alan will bring his own laptop (MacBook Pro) and push his own slides (with his own wireless mouse) from the **FRONT of the room.**
- **Large confidence monitor** or place for laptop to be line of sight
- An empty **cocktail table** in the front of the room (or on stage) for Alan's laptop.
- **A sound cord with a mini plug** from the house sound system to Alan's laptop, so that he may play sound from his computer. (Alan will not need an internet connection.)
- If your event will have a stage, please have steps coming off the front of your stage.
- Bottled water (room temperature)
- Alan's programs are very interactive and engaging, please try to fill the seats in the front of the room for energy.